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 press by the 20 of the preceding month.
 Therefore, send in your copy before the
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2. Write on one side of paper only.

3. Use typewriter, and make carbon
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6. Go carefully over your copy,—when
 you are not tired,—and check for Spell-
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 tion of Words.

7. Sign your name to what you write
 or write letter accompanying manuscript.

8. In reading the Magazine, observe
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 you. Ask yourself why. Then compare
 your own with it and see if you have put
 the "punch" into what you wrote.

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 that have attracted attention, send us the
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10. Why not send in cuts of your offi-
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